

ST GERARD'S CATHOLIC PRIMARY & NURSERY SCHOOL

ATTENDANCE INFORMATION

School starts at 8.50 am and finishes at 3.20pm

School Attendance

We want every child at our school to have the best education possible. Attending school every day is crucial to the education of your child. Having a good education will help to give your child the best possible start in life. Poor school attendance damages educational achievement and the future progress of your child. Promoting and supporting good attendance at school is essential to learning and attainment.

Please remember to ensure that your children arrive in School on time and that their attendance continues to be a priority.

What can parents do to help?

Make sure that your child comes to school every day and arrives on time. **We have noticed a lot of children arriving to school late. The school gates open at 8.45am, children should be in school by 9am at the latest.** It is a good idea to start these positive habits at an early age, when your child first starts school.

If your child is ill, contact the school on the first day of your child's illness.

If your child is absent from school, you must tell us why. You can do this by contacting the School Office or completing a Leave of Absence form on PA Connect. Please do not send any absence messages on DOJO.

Authorised absences are only ever agreed in exceptional circumstances. If you need any help or advice about your child's attendance, please contact our Head Teacher, Mr Landrum, our Family Support Worker Mrs Wright or our Attendance Officer, Miss Gilbert, via the School Office. You can telephone on 01514242879. By law, all children of compulsory school age must be provided with a full-time education. As a parent, you are responsible for making sure this happens.

If your child is not attending school regularly, our Attendance Officer, Miss Gilbert and our Family Support Worker, may visit you. Following this, the Education Welfare Officer may also make a visit. It is important that you co-operate to make sure that any attendance issues are resolved.

Failure to co-operate may result in legal action. This could lead to a Fixed-Penalty Notice being issued and/or the possibility of imprisonment.



Medical Appointments

Can I remind parents and carers to try, if they can to make appointments for Doctors and Dentists where possible after school? I know at this present time this may be impossible and I also understand that hospital appointments are difficult to arrange after school. Anyone who attends an appointment during school time and does not bring evidence of the appointment will have an unauthorised mark. Taking your child in their learning and we appreciate your out of school during lesson time can have a massive impact support with this matter.

Holiday Requests

Just a reminder that School Policy is that we **cannot** authorise any holiday requests during term-time, unless under exceptional circumstances. Please refer to the Attendance Policy on the School Website for further details. Please be aware that holidays taken during school time may result in a fine being issued by the Local Authority.

When should my child return to school?

Chicken Pox When all spots have crusted over	Conjunctivitis None*	Diarrhoea & Vomiting 48 hours from last episode	Glandular Fever None*	Hand, foot & mouth None*	Impetigo When lesions are crusted & healed or 48 Hours after commencing antibiotics
Measles or German Measles 4 days from onset of rash	Mumps 5 days from onset of swelling	Scabies After first treatment	Scarlet Fever 24 hours after commencing antibiotics	Slapped Cheek None*	Whooping Cough 48 Hours after commencing antibiotics
Flu Until recovered	Head Lice None*	Threadworms None*	Tonsillitis None*		

